



Universidad de Costa Rica

DEPARTAMENTO DE FILOSOFIA, ARTES Y LETRAS
SECCION LENGUAS MODERNAS
CARRERA: BACH. EN LA ENSEÑANZA DEL INGLES

Second Semester 2008 COURSE CONTENTS & DISTRIBUTION (Tentative)	IO-5230 Written Communication IV THURSDAYS 1:00 - 4:50 P.M. Requirements: IO-5220 Written Communication III Credits: 4	Instructor: M.Ed. Tamatha Rabb Andrews Office Hours for Attending Students: Mondays 10:00- 12:00 P.M. Office #: 11 Office Phone: 2437-9923 Cell Phone: 8836-4247 e-mail: tamcambronero@yahoo.com
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Course Overview

Written Communication IV is the last level in the series of writing courses given at the UCR sede Occidente, and as such, you will be honing your essay writing skills by applying the technics already learned in previous courses. You will also use the writing process to describe, to classify, to compare and contrast, to analyze a process, to show cause and effect, to convince or persuade, and finally to summarize or paraphrase. This course will continue the practice and manipulation of grammar structure while promoting the use of vocabulary at an advance level. This written communication course in college writing is designed to give you an opportunity to work on your writing, critical thinking, and research skills so that you will succeed both in college and in the professional world. Upon completion of the course, you should be able to discern between logical and fallacious arguments, think more clearly and in greater depth, breadth and detail, and be a little more self-reliant in perceiving good from mediocre prose.

Course Objectives: At the end of the course, students will be capable of:

General	Specific
1. To adapt direct instructions to those	1.1 To fortify good punctuation, spelling, diction and

Course Contents

Why Writing Matters	Making Your Bones
The Write Way	Personal Best: Revising & Editing
Pack the Essentials	Exposition
Words, Words, Words	Narration
Clause and Effect	Persuasion and Argumentation
Sentence Sense	Description
Paragraph Plus	Grammar 101
Write This Way	Punctuation
A Place for Everything, and Everything in Its Place	

Method of Instruction

The class format involves lecture, class discussion, student presentation, and workshop, in which students participate in small group critiques of their assignments. Although there will be some in-class writing/grammar exercises, most assignments will be completed outside of class in order to develop the contents of the course anthology while fomenting creative expression habits in students not to mention increasing one vocabulary and expanding ones repertoire in grammatical structures. Student preparation for and participation in class is vital.

Schedule of Topics

Session / Date		Topic <i>Expectations/assignments due for next class</i>
1	Aug. 14 th	Topic: Introduction. Syllabus. Grammar: Nouns, Pronouns, Adjectives, Verbs
2	Aug. 21 st	Topic: Why Writing Matters, The Write Way; Grammar: Adverbs, Prepositions, Conjunctions & Interjections, Determiners, Parts of Speech
3	Aug. 28 th	Topic: Pack the Essentials Grammar: Subjects & Predicates, Compound Subj. & Compound Pred., Finding the Subject of a Sentence, Direct Obj. & Indirect Obj.
4	Sept. 4 th	Topic: Words, Words, Words Grammar: Objective Complements, Subjective Complements, Prepositional Phrases, Adjective Phrases & Adverb Phrases
5	Sept. 11 th	Topic: Clause and Effect Grammar: Participles & Participial Phrases, Gerunds & Gerund Phrases, Infinitives & Infinitive Phrases, Appositives & Appositive Phrases
6	Sept. 18 th	Topic: Sentence Sense Grammar: Kinds of Clauses, The Adjective Clause, The Adverb Clause, The
7	Sept. 25 th	Topic: Paragraphs Plus Grammar: Sentence Structure, Sentence Purpose, Subject-Verb Agreement, Linking Phrases & Phrases
8	Oct. 2 nd	Topic: Write This Way Grammar: Agreement w/ Indefinite Pronouns, The Compound Subject, Collective Nouns, Other Problems in Agreement
9	Oct. 9 th	Topic: A Place for Everything, and Everything in Its Place Grammar: Pronoun Agreement, Case of Personal Pronouns, The
10	Oct. 16 th	Midterm Exam <i>Expectations/assignments due for next class</i>
11	Oct. 23 rd	Topic: Making Your Bones Grammar: The Possessive Case, Special Pronoun Problems, Who & Whom, Pronoun Usage
12	Oct. 30 th	Topic: Personal Best: Revising and Editing Grammar: Irregular Verbs, Lie & Lay, Sit and Set & Rise and Raise, Verb Tenses
13	Nov. 6 th	Topic: You Got Some >Splaining to Do, Lucy: Exposition Grammar: Special Problems in the Use of Tenses, Active Voice & Passive Using Modifiers, Types of Modifiers
14	Nov. 13 th	Topic: Tell Me a Story: Narration Grammar: Six Troublesome Modifiers, Comparison of Modifiers, Uses of Comparative & Superlative Forms, Misplaced Modifiers, Dangling

15	Nov. 20 th	Topic: Persuasion and Argumentation Grammar: Chapter 28 B Mark Me Punctuation
16	Nov. 27 th	Topic: Description Grammar: Chapter 29 B A Capital Affair
17	Dec. 4 th	<i>Final Exam</i>

NOTE: Slight changes may occur in the schedule of topics. You are responsible to take note(s) of these changes as they occur.

Method of Evaluation

COMPONENTS	PERCENTAGES
Group Presentation on (1) Chapter from the Writing Anthology (First come . . . first serve on your choice of era OR it will be assigned for you)	10%
Midterm	25%
Final Exam	25%
(1) Paragraph	10%
(2) Short Papers B (15% each)	30%

Description of Course Assignments

- < **Group Presentation** The presentation may be done individually or in pairs. Groups must choose a chapter from the Writing anthology to present... (First come ... first serve). You should take into account the material read when presenting and create a problem solving activity /game to check the groups understanding of the chapter. Be creative and use technology wherever possible. You have 35 min. of class time to present.
- < **Midterm and Final Exams:** There will be a standard midterm and final exam that will review the reading assignments and topics discussed in class.
- < **Short Papers & Paragraph(s):** Papers must be between three to five pages and paragraphs must consist of at least five sentences; due dates for these papers/paragraph are listed above in the Schedule of Topics section. These papers/paragraph will not be accepted after the due date and the time given. All items must be typed and students must adhere to proper MLA format in the typing and preparation of their essays. **Be it from the internet or any other source, plagiarism will be punished as harshly as university regulations permit. To plead ignorance about what constitutes plagiarism is not a legitimate defense. The use of material that is not your own X be it a phrase, idea, or word X without giving due credit to the author of that material is considered cheating.** It is recommended that you take the time to get your rough draft(s) checked by the professor during office hours before each of the due dates. This will help you learn to write a paper/paragraph well as well as obtaining a good grade on your essays and paragraph.

>Ampliacion= Exam

An >Ampliacion= Exam will be given to those students who have obtained a 6.0 to a 6.5. If the student passes this exam, the final grade will be a 7.0. This exam covers all of the course readings and lectures.

Bibliography

- < Blass, Laurie, and Meredith Pike-Baky. (1990). Mosaic II: Content-Based Writing Book. Mexico: McGraw-Hill Companies.
- < Harmer, Jeremy. (2004). How to Teach Writing. England: Pearson Education Limited.
- < Leki, Ilona. (1998). Academic Writing 2nd Edition - Exploring Processes & Strategies. United Kingdom: Cambridge University Press.
- < Lunsford, Andrea. (2003). The Everyday Writer 2nd Edition. Boston: Bedford/St. Martin=s.
- < Werner, Patricia K., and John P. Nelson. (1990). Mosaic II: Content-Based Grammar Book. Mexico: McGraw-Hill Company.
- < Materials compiled by the professor.

Required Items

- X Prepared Writing & Grammar Anthologies
- X Merriam Webster Dictionary or any other good college dictionary such as The American Heritage, Webster=s Collegiate or Random House.
- X Roget=s 21st Century Thesaurus Dictionary
- X MLA Handbook (optional)

Course Policies

- ☒ Reading assignments must be completed before the class under which they are indicated in the Schedule of Topics of this syllabus.
- ☒ Please note that university rules clearly and emphatically stipulate that all cell phones must be turned off during class.
- ☒ All papers will be assigned by the professor. Any paper that does not fulfill the assignment will receive a failing grade as well as those turned in late. All such papers will be returned ungraded.